Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	_____ is light sensitive input device	Light Mouse	Light Pen	Touch Pen	None of these	B
2	HDD is _____ Memory	Primary	Secondary	Tertiary	None of these	B
3	_____is a acronym of the word " Web-log".	WB	Blog	WL	WC	B
4	Touch screen is a _____ device.	Output	Input	Storage Device	None of these	B
5	TB stands for _____	TOTALBYTES	TOTALBITS	TERABITS	TERABYTES	D
6	_____ effect is increase the size of first character in Paragraph	Drop cap	Style	Text	Font	A
7	_____ apperas ghosted text behind the main body text	Highlighter	Selector	Watermark	Image	C
8	The Ribbon has _____ tabs	6	8	7	9	C
9	To create and print Labels .... Tool is used	Home --> Labels	Insert --> Labels	Mailing --> Labels	Review --> Labels	C
10	You can select the theme from	Layout	Page Layout	View	Review	B
11	MS-Excel does NOT support logical functions.	TRUE	FALSE			B
12	To make Cell reference absolute _____ Symbols is used	$	*	?	^	A
13	_____ Bar is given at the topmost side of 'opening Screen' in Excel	Tool	Access	Title	Status	C
14	Which function in MS Excel 2010 will find average of the numbers from given cells ?	avg()	aver()	percent()	average()	D
15	Cell pointer move to one cell up used _____	Press Enter Key	Press Shift+Enter Key	Press Shift + Alt	Press Alt+Shift Key	B
16	The shapes tool in a presentation allows you to insert	Text	Clip art	Commonly found shapes	Images	C
17	_____ option is used to see slide show at some particular time pause.	Time	Rehearse Time	Automatic	Watch	B
18	By this tool we got the Elliptical Frame in a Power Point	polygon tool	Elliptical Frame	Ellipse Tool	None of these	B

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
19	Ruler command is chosen in the _____ tab to display ruler line	View	File	Slide Show	Window	A
20	In PageMaker, which option can be used to apply numbers to text?	Bullets and numbering	Numbers	Decrease Font	Increase Font	A
21	_____ printer can print 200 to 2000 lines per minute.	Line	Character	Laser	Plotter	A
22	____ can be used to send and receive messages.	Word Processor	Image Editor	E-mail	Windows	C
23	With the help of _____ We connect computer and telephone	Google	Modem	Browserr	Gmail Account	B
24	LAN computers connected by cables, usually in small area within a building stands for ___	Little Area Network	Large Area Network	Limited Area Network	Local Area Network	D
25	Gopher is one of the search engine.	TRUE	FALSE			A